**Volvox 2019 Tokyo: Application for accommodation (Sanjō Conference Hall Tatsuokamon Annex on the University of Tokyo Hongo campus)**

**1) Date (please check the boxes of the nights you want to stay)**

July 26 (Friday) night

July 27 (Saturday) night

July 28 (Sunday) night

July 29 (Monday) night (Please check the box if you want to stay an additional night after the excursion)

Check-in date and time (between 14:00 and 17:30):

Check-out date and time (before 10:00):

**2) Room type (please select single or twin room)**

Single room: 4,300 JPY (one night)

Twin room: 5,900 JPY (one night)

**3) Participant(s) information**

**Person 1:**

First name:

Last name:   
Institution:

Position:   
Contact phone number (optional):

**Person 2** (please fill in the followings if you request twin room)**:**First name:

Last name:

Institution:   
Position:

**Notes:**

* Please fill out this form and send it by E-mail (hiro\_toyo(at)bs.s.u-tokyo.ac.jp) no later than Jun 1, 2019.
* **If your payment for early bird registration (not later than June 1, 2019) to Volvox 2019 may not be completed until June 10, 2019, your reservation will be automatically canceled.**
* Please confirm check-in & check-our time of the accommodation (https://www.u-tokyo.ac.jp/adm/housing-office/en/housing/shukusha/sanjotatsuoka.html). In case it is difficult to arrive/depart in time then please inform us in advance.
* Payment of accommodation fees can be made on site (at the front desk of the accommodation) by cash or credit card from 9:30 to 16:30 on weekdays (during the meeting, only July 26 and July 29-30 will be applicable). If it will be difficult to visit to the front desk during that time then please inform us in advance.
* For cancellations, please directly contact Hiroko Kawai-Toyooka, ([hiro\_toyo(at)bs.s.u-tokyo.ac.jp](mailto:hiro_toyo@bs.s,u-tokyo.ac.jp)). Cancellation within two weeks of the start of your reserved accommodation date will incur a cancellation charge.
* Participants from Japan can fill out the form in Japanese.
* If you have any question and concerns, please ask Hiroko Kawai-Toyooka (hiro\_toyo(at)bs.s.u-tokyo.ac.jp).